

Our ref: gre/hol/letters/parents

6<sup>th</sup> December 2011

Dear Parent(s) / Carer(s)

I write to inform you that the College will close for Christmas on **Thursday 22<sup>nd</sup> December** at **3pm**.

I would like to take this opportunity to wish you all a restful holiday. School reopens for students on **Monday 9<sup>th</sup> January 2012.**

Yours sincerely,

Mrs B. Green  
**Principal**